May 27, 2019: Meeting Minutes:

Regrets: Bode, Natalie

Absent: Mahsa, Anil, Ahmed, Mohammad, Sandeep, Caroline

Present: Greg, Mohammad, Matt, Ari, Katie, Dicho, Gholamreza, Jody, Lynn, Vanessa, Robert, Katelyn

7:00pm – Meeting begins

Katelyn
• Going over Bourinot’s Rules of Order – Printout available
• Going over agenda – standard for each meeting
• Quorum is 5 EC members

Approval of the Meeting Minutes
• All in favour

7:15pm – Anil arrived

Introduction of incoming and outgoing EC

7:20pm – Sandeep arrived

Katelyn
• Going over functioning of EC meetings
• Reports – submit 24hrs before the EC meeting
• keep confidential information out of the report
• can go on-camera (not in the minutes)

Motion:
Add oral bio sci chief steward report:
• All in favour

Report of the President:
• Training for EC happening on the 22nd and 23rd with Lynn
• Ahmed needs to hand over the meeting minute template
• Mohammad needs to hand over signing rights

Finance Chair Report:
• Need approval of EC members in minutes
Motion:
To approve the following incoming EC members
• Seconder: Robert
• All in favour

President - Ari Vangeest
Administration Chair - Wes Robinson

Finance Chair - Sandeep Sony

Communications Chair - Jody Tomchishen

Postdoc Chair - Anil Jhawar

Postdoc Chief Steward 1 – Muhammad Badrul Chowdhury

Postdoc Chief Steward 2 - Dicho Zomaya

Arts and Humanities Chief Steward – Katie Slemp

Social Sciences Chief Steward – Matt Lomas

Biological Sciences Chief Steward – Gregory Robinson

Physical Sciences Chief Steward – Gholamreza Bahreini

- Training months ahead
- too much complexity for outgoing Finance Chair to train incoming Finance Chair in less than 3 days

Motion:
Moving that Mohammad the outgoing finance chair continues his training for the next month whereas his duties are very technical whereas training needs to be longer than the next month
BIR that the outgoing finance chair continues his position for another month in a training compacity and stays on for the next month
BIFR that the outgoing finance chair is paid the training honorarium for the finance chair
- Seconder: Jody
- All in favour

- We have too much EHP (increase the amount by $200)
- Discussion on what to do with the surplus in EHP
- can be brought up by the employer next bargaining if not using

Vanessa leaves (time unknown)
Matt leaves 8:35pm
Mohammad leaves 8:35pm
Gholamreza leaves 8:37pm

Oral Report Biological Sciences Chief Steward:
Email issues – when is the old one done.
What about ongoing grievances.
Only using GMAIL from now on.

Motion to adjourn:
Seconder: Jody
In Favour: Jody, Wes, Katelyn
Opposed: Robert
Meeting Adjourned 8:47pm.

**Action Items:**
- Formatting the by-laws ([Admin Chair](#) to do)
  - Format as the previous bylaws are
  - then send to Communications Chair
- **All Chairs** need to get signing rights ([Except communication chair](#))
  - Meridian – Oxford and Wonderland
- Disciplinary letter for double cashing ([Finance Chair](#))
- Motion for surplus – proposal of what to do with the money ([Finance Chair](#))
- Send ad to Jeremy ([Communications](#))

**Motions:**
- Add oral bio sci chief steward report
  - All in favour
- To approve the following incoming EC members
  - Second: Robert
  - All in favour
- President - Ari Vangeest
- Administration Chair - Wes Robinson
- Finance Chair - Sandeep Sony
- Communications Chair - Jody Tomchishen
- Postdoc Chair - Anil Jhawar
- Postdoc Chief Steward 1 – Muhammad Badrul Chowdhury
- Postdoc Chief Steward 2 - Dicho Zomaya
- Arts and Humanities Chief Steward – Katie Slemp
- Social Sciences Chief Steward – Matt Lomas
- Biological Sciences Chief Steward – Gregory Robinson
- Physical Sciences Chief Steward – Gholamreza Bahreini

Moving that Mohammad the outgoing finance chair continues his training for the next month
whereas his duties are very technical
whereas training needs to be longer than the next month
BIR that the outgoing finance chair continues his position for another month in a training compacity and stays on for the next month
BIFR that the outgoing finance chair is paid the training honorarium for the finance chair
- Second: Jody
- All in favour